

**VIRGINIA BOARD OF NURSING
EDUCATION INFORMAL CONFERENCE COMMITTEE
MINUTES
May 2, 2018**

TIME AND PLACE: The meeting of the Education Informal Conference Committee was convened at 9:15 a.m. in Suite 201, Department of Health Professions 9960 Mayland Drive, Second Floor, Board Room 2, Henrico, Virginia.

MEMBERS PRESENT: Joyce Hahn, PhD, RN, NEA-BC, FNAP, Chair
Mark D. Monson, Citizen Member

STAFF PRESENT: Paula B. Saxby, RN, Ph.D., Deputy Executive Director (joined later)
Charlette Ridout, RN, MS, CNE, Senior Nursing Education Consultant,
Jodi Power, RN, JD, Deputy Executive Director
Robin Hills, RN, DNP, WHNP (joined later)
Anne G. Joseph, Administrative Proceedings Division
Beth Yates, Administrative Assistant (joined later)

OTHERS PRESENT: Abigail Seaburg, Capital News Service

CONFERENCES SCHEDULED:

REGISTERED NURSING and PRACTICAL NURSING EDUCATION PROGRAMS

Informal Conferences related to NCLEX Pass Rate Below 80% for 3 Years

Conference Scheduled: Centura College Richmond, Midlothian Campus, PN Education Program, US28201300

Dr. Eunice Scott, Campus Director, Mary Urbanski, Corporate Director of Education, Jeremiah Scarbrough, Regional Director were in attendance.

At 9:25 a.m. Mr. Monson moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Centura College Richmond, Midlothian, PN education program. Additionally, he moved that, Ms. Power, Ms. Ridout, and Ms. Joseph attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 9:53 a.m.

Ms. Yates joined the meeting.

Mr. Monson moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of

Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to accept the voluntary surrender of approval and withdraw approval of the practical nursing education program at Centura College Richmond, Midlothian Campus, effective September 30, 2018.

Ms. Seaburg left the meeting.

Conference Scheduled: **Bedford County Public Schools, PN Education Program, US28107300**

Tara M. Smith, PN Director, Kim Halterman, Principal, and Anthony Francis, Director of Secondary Programs, were in attendance

At 11:47 a.m. Mr. Monson moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Bedford County Public Schools, PN education program. Additionally, he moved that, Ms. Power, Ms. Ridout, Ms. Joseph and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 12:20 p.m.

Mr. Monson moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to continue Bedford County Public Schools PN Education program on conditional approval with terms and conditions.

12:30 Public Comment

There was no public comment.

The Committee recessed at 12:30 p.m.

The Committee reconvened at 1:15 p.m.

Ms. Ridout and Ms. Power left the meeting at 1:15 p.m.

Dr. Saxby and Dr. Hills joined the meeting at 1:15 p.m.

Review of Application for Initial Approval

Conference Scheduled: **Medical Solutions Academy, PN Education Program
Application, Danville**

Lakesha Reed and Mary Williamson were in attendance.

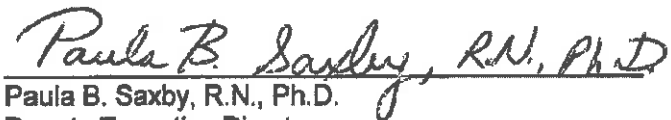
Ms. Reed and Ms. Williamson were informed that a recommended decision would be made and mailed to them.

Ms. Reed and Ms. Williamson left the meeting.

The committee then deliberated and made the following recommendation:

Action: Recommend to grant initial approval of the practical nursing education program application, which includes, but is not limited to, the admission plan submitted by the program to enroll no more than 10 students every 13 months.

Meeting adjourned at 2:16 p.m.



Paula B. Saxby, R.N., Ph.D.
Deputy Executive Director

Charlette Ridout, R.N., M.S.
Senior Nursing Education Consultant